Artificial Intelligence Policy of the Agricultural University of Iceland*

Definition

In this policy, the term *artificial intelligence* refers to systems that can process data, identify patterns, generate text, images, audio, code, or other outputs, and support decision-making or automation.

1. Purpose and Vision

The purpose of this policy is to ensure the responsible, transparent, and ethical use of artificial intelligence in teaching, research, administration, and other activities at the Agricultural University of Iceland. The policy supports the university's vision of sustainability, innovation, and social responsibility, and is aligned with international ethical principles.

The policy recognises that artificial intelligence is a powerful tool that will have a significant impact on learning, teaching, research, and work, and that the Agricultural University of Iceland aims to be at the forefront of the responsible use of artificial intelligence in Iceland.

2. Scope

The policy applies to teaching, research, and administration. It applies to all university staff and students.

The university shall establish more detailed procedures and guidelines concerning the use of artificial intelligence in teaching, research, administration, and communications.

3. Principles

a. Competence and Knowledge

The aim is for students and staff to have excellent knowledge and skills enabling them to use artificial intelligence responsibly, critically, and creatively in their studies and work. The university will provide targeted education, guidance, and training on artificial intelligence for the entire university community.

b. Efficiency and Innovation

Artificial intelligence shall be used to increase efficiency in administration, research, and teaching, and to create opportunities for innovation. Artificial intelligence will be used to simplify administrative processes and make them more efficient, improve services, and reduce repetitive manual work.

Before artificial intelligence systems are introduced for use in teaching, administration, research, or services, risks, data protection, security, transparency, accessibility, potential bias, and impacts on individual rights shall be assessed. When purchasing or

implementing such systems, the university shall ensure that contracts, data processing, and technical infrastructure comply with applicable laws, regulations, and university policies.

c. Equality and Accessibility

The university will work to ensure that staff and students have as equal access as possible to the artificial intelligence software and infrastructure necessary for their work and studies.

d. Ethics and Academic Integrity

Decisions based on artificial intelligence shall be traceable and transparent. When artificial intelligence is used in the creation of material that is submitted, published, or used in the official activities of the university, the use shall, where appropriate, be disclosed, including which system was used, for what purpose, and how the outputs were reviewed. The use of artificial intelligence shall comply with all ethical standards applicable within the university concerning the use of the intellectual property of others.

Teachers shall, where appropriate, specify in course descriptions or assignment instructions whether and how the use of artificial intelligence is permitted. Students shall disclose the use of artificial intelligence when it has had a significant impact on the content, analysis, processing, text, code, or results of an assignment. The use of artificial intelligence does not relieve students of responsibility for their own understanding, reasoning, use of sources, and results. Violations of teachers' instructions regarding the use of artificial intelligence in assignments, thesis writing, or examinations may result in sanctions in accordance with the university's rules on academic conduct, examinations, assignment submission, and plagiarism.

When artificial intelligence is used in research, scientific integrity, transparency, reproducibility, and the proper handling of sources and data shall be ensured. Artificial intelligence may not be listed as an author of scholarly work. Researchers are responsible for verifying results, sources, calculations, code, and interpretations produced with the assistance of artificial intelligence.

e. Data Protection and GDPR

Data shall be processed in accordance with data protection legislation and the European Union's General Data Protection Regulation (GDPR). It is prohibited to enter personally identifiable information, sensitive research data, confidential information, unpublished results, examination materials, or other data for which the university has a special responsibility into public or uncertified artificial intelligence systems unless appropriate authorisation, a risk assessment, and relevant data processing agreements are in place.

f. Human Contribution and Responsibility

Final responsibility for all material submitted or published on behalf of the Agricultural University of Iceland always rests with the user (student, teacher, researcher, or staff member). Artificial intelligence shall support creativity and thinking, not replace them. To be considered the author of work produced with the assistance of artificial intelligence, the user must make a substantial intellectual contribution.

4. Review

The policy shall be reviewed annually.

Approved by the University Council of the Agricultural University of Iceland on 27 May 2026.

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